



# Happy Bunnies Pre-school

# Prospectus

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## About the Pre-school

Happy Bunnies is a Community Pre-school that is managed by a voluntary committee consisting of parents and community members.

The name Happy Bunnies came from its original location in Bunnies Hill. It relocated to its new premises in Viceroy Road in 2017.

## Happy Bunnies Aims

- ❖ Provide a caring, safe and stimulating environment for all children, enabling them to learn through play
- ❖ Work in partnership with parents to help children to learn and develop
- ❖ Consider children's gender, race and ability when planning the curriculum, incorporating the provision for special education needs and multi-cultural experiences
- ❖ Offer a wide range of equipment and resources to develop children's skills to cover all areas of learning

Happy Bunnies Pre-school  
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SO19 8FJ

Telephone:02380443404  
Email:25happybunnies@gmail.com  
Web:happybunniespreschool.co.uk  
Registered Charity Number:1179843

## Staff at Happy Bunnies

We have ten members of staff at Happy Bunnies, managed by Claire Jones and led by Andrea Harvey.

Our nominated Senco (Special Educational Needs Co-ordinator) is Nicky Green. Any concerns regarding your child's learning and development can be discussed with your child's key person and Nicky.

All staff members at the Pre-school are caring, experienced and well trained. As well as gaining qualifications in early years care and education, they regularly take part in further training to help keep themselves up-to-date with changes and the latest thinking within the profession.

Each member of staff is a key person to a small group of children and work with you to ensure that what we provide is right for your child's individual needs and interests. Each key person will help your child to settle in at Happy Bunnies and throughout their time here ensure they benefit from the activities offered by the Pre-school.

With your consent records of your child's progress are kept by the key person and shared with you at least once every term.

# Attending Happy Bunnies Pre-school

## Hours –Term time only

Sessions available are:

Monday – Friday 8.45am – 11.45pm

Monday – Friday 11.45am – 2.45am

Monday – Friday 8.45 – 2.45pm

Please collect your child promptly as we have strict ratios to keep and cannot have additional children on a session.

## Fees

Funded children are entitled to 15 free hours per week. Working parents may be entitled to an additional 15 hours a week of funded sessions. Children not yet funded and children attending any additional hours to their funded place, fees from September 2023 are £16.00 for 2 year olds and £15.84 for 3 and 4 year olds per session.

## What your child need to bring

- ❖ Named change of clothes
- ❖ Named water bottle (empty, we will fill it with water)
- ❖ Named lunch box (only if attending all day or afternoon session)
- ❖ Named sun hat, sun cream and wellies (depending on weather)
- ❖ Nappies, nappy sacks and wipes (if not toilet trained)

## Packed Lunches

Our policy is for children to bring a healthy lunch box with them. Lunch should be provided in a lunch box with coolers inserted as we do not have a fridge to store them. We suggest only put 3-4 items and a drink in the lunch box. Any food not eaten will be put back in your child's lunch box so you can check what they have eaten. An example of a healthy lunch: Wholemeal bread sandwich, piece of fruit, yogurt and a carton of fresh juice.

## Uniform

You should dress your child for mess. Uniform is not compulsory but if you wish they are available to buy direct from Tesco.

## Typical Day at Happy Bunnies

### Morning

8.45-Arrive

8.45-11.25 Free Play

9.00-9.05 Bunny Burst

9.15-10.30 Snack (café style)

11.25-11.30 Tidy Up Time

11.30-11.40 Circle Time

11.45-Home Time

Free Play -  
(all day session)

### Afternoon

11.45-Arrive

11.45-12.15 Free Play

12.00-12.05 Bunny Burst

12.15-12.45 Lunch

12.45-2.25 Free Play

2.25-2.30 Tidy Up Time

2.30-2.40 Circle Time

2.45-Home Time

# The Early Years Foundation Stage (EYFS)

The EYFS is the statutory framework that sets the standards for learning, development and care for children from birth to 5 years. As Happy Bunnies is an Ofsted registered early years provider we must follow the EYFS requirements.

The EYFS focuses on 7 areas of learning and development which are split between PRIME and SPECIFIC areas.

The PRIME areas are:

- ❖ Personal, Social and Emotional Development
- ❖ Physical Development
- ❖ Communication and Language Development

The SPECIFIC areas are:

- ❖ Literacy Development
- ❖ Mathematics Development
- ❖ Understanding the World
- ❖ Expressive Arts and Design Development

All 7 areas of learning and development are important and inter-connect. The PRIME areas are particularly important for your child's learning and development as they ignite their curiosity and enthusiasm, build their capacity to learn, helps them form positive relationships and thrive.

# Happy Bunnies Policy and Procedure List

We have a comprehensive range of policies and procedures which are reviewed regularly. A copy is available to look at in the pre-school. If you require your own copy of any of the policies and procedures please see a member of staff.

You can also download copies of these by visiting our website:

[www.happybunniespreschool.co.uk](http://www.happybunniespreschool.co.uk)

Our policies and procedures cover the following requirements:

- ❖ Child Protection
- ❖ Suitable People
- ❖ Staff Qualifications, Training, Support & Skills
- ❖ Key Person
- ❖ Staff:Child Ratios
- ❖ Health
- ❖ Managing Behaviour
- ❖ Safety & Suitability of Premises, Environment & Equipment
- ❖ Equal Opportunities
- ❖ Information & Records

## Parents at Happy Bunnies

As parents you are your child's first educator and as such we value and respect your opinions. We will ensure that you are kept informed, consulted and involved at all times regarding your child's progress.

Happy Bunnies is managed by a voluntary committee and we need parent volunteers willing to serve on the Management Committee. Meetings are usually held once every half term for approximately one hour to discuss all aspects of running and managing the Pre-school. We also look at fund raising opportunities and how best to support staff. Therefore your support is extremely important to the success of Happy Bunnies.

If you would like more information or are interested in joining the committee, please see the Committee Notice Board in the foyer or speak to a member of staff. Alternatively email: [25happybunnies@gmail.com](mailto:25happybunnies@gmail.com)